

**HALL COUNTY SCHOOLS**  
**2018-2019 Secretarial - Clerical - Paraprofessional Salary Schedule**

CLASS	STEP 0	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9-10	STEP 11-12	STEP 13-14	STEP 15-16	STEP 17-18	STEP 19-20	STEP 21+
1	\$16,586	\$16,708	\$17,077	\$17,661	\$18,270	\$18,899	\$19,551	\$20,227	\$20,775	\$21,497	\$22,245	\$23,019	\$23,825	\$24,656	\$25,519	\$26,221
2	\$17,416	\$17,545	\$17,933	\$18,528	\$19,144	\$19,782	\$20,441	\$21,125	\$21,674	\$22,402	\$23,153	\$23,933	\$24,740	\$25,577	\$26,442	\$27,138
3	\$17,673	\$17,802	\$18,197	\$18,752	\$19,327	\$19,921	\$20,532	\$21,166	\$21,715	\$22,441	\$23,196	\$23,977	\$24,748	\$25,621	\$26,487	\$27,184
4	\$18,514	\$18,651	\$19,062	\$19,628	\$20,213	\$20,814	\$21,437	\$22,077	\$22,574	\$23,252	\$23,951	\$24,670	\$25,416	\$26,182	\$26,972	\$27,584
5	\$20,036	\$20,183	\$20,632	\$21,305	\$22,003	\$22,724	\$23,471	\$24,245	\$24,860	\$25,681	\$26,531	\$27,410	\$28,319	\$29,258	\$30,231	\$31,008
6	\$28,331	\$28,539	\$29,175	\$30,081	\$31,014	\$31,979	\$32,975	\$34,001	\$34,806	\$35,891	\$37,013	\$38,171	\$39,365	\$40,798	\$42,072	\$43,068
7	\$21,545	\$21,703	\$22,185	\$22,969	\$23,780	\$24,622	\$25,492	\$26,401	\$27,143	\$28,109	\$29,113	\$30,152	\$31,232	\$32,351	\$33,513	\$34,461
8	\$29,263	\$29,479	\$30,136	\$31,259	\$32,421	\$33,633	\$34,888	\$36,193	\$37,276	\$38,675	\$40,126	\$41,835	\$43,399	\$45,024	\$46,688	\$48,062
9	\$30,360	\$30,585	\$31,266	\$32,317	\$33,404	\$34,531	\$35,693	\$36,899	\$37,867	\$39,148	\$40,676	\$42,046	\$43,464	\$45,092	\$46,742	\$48,115
10	\$30,812	\$31,039	\$31,731	\$32,815	\$33,939	\$35,103	\$36,307	\$37,554	\$38,564	\$39,891	\$41,465	\$42,888	\$44,361	\$45,873	\$47,428	\$48,680
11	\$35,574	\$35,839	\$36,638	\$37,757	\$38,914	\$40,104	\$41,534	\$42,804	\$43,791	\$45,129	\$46,488	\$47,893	\$49,340	\$50,835	\$52,374	\$53,570
12	\$16,337	\$16,455	\$16,820	\$17,396	\$17,994	\$18,614	\$19,255	\$19,921	\$20,461	\$21,170	\$21,906	\$22,668	\$23,459	\$24,278	\$25,127	\$25,816
13	\$17,403	\$17,530	\$17,918	\$18,465	\$19,030	\$19,614	\$20,216	\$20,838	\$21,324	\$21,982	\$22,660	\$23,364	\$24,086	\$24,835	\$25,608	\$26,312
14	\$22,548	\$22,713	\$23,217	\$24,040	\$24,893	\$25,774	\$26,692	\$27,642	\$28,418	\$29,434	\$30,484	\$31,577	\$32,707	\$33,882	\$35,099	\$36,095
15																
16																
17	\$39,860	\$40,154	\$41,251	\$42,445	\$43,676	\$44,945	\$46,234	\$47,560	\$48,570	\$49,965	\$51,402	\$52,883	\$54,407	\$55,977	\$57,593	\$59,303
PREK1	\$15,872.89	\$15,872.89	\$15,872.89	\$15,872.89	\$15,872.89	\$15,872.89	\$15,872.89	\$15,872.89	\$15,872.89	\$15,872.89	\$15,872.89	\$15,872.89	\$15,872.89	\$15,872.89	\$15,872.89	\$15,872.89

CLASS	DESCRIPTION	# OF DAYS
1	RANK 1 CLERK (Office, Media, Guidance), BISTRO ASSISTANT	190
2	RANK 1 COMPUTER LAB ASST	192
3	RANK 2 CLERK (Office, Media, Guidance) 30 or more semester hours of post-secondary education-transcripts required	190
4	RANK 2 COMPUTER LAB ASST 30 or more semester hours of post-secondary education-transcripts required	192
5	HIGH SCHOOL DATA ENTRY CLERK	200
6		245
7	SCHOOL SECRETARY (12 months - add 20%), LCA DESIGN LAB	200
8	BILINGUAL ED SERVICE ASST, HIGH SCHOOL BOOKKEEPER, ROUTING CLERK, TITLE I PARENT OUTREACH FACIL	245
9	CENTRAL OFFICE SECRETARY, CENTRAL WAREHOUSE SECRETARY, CUSTOMER RELATIONS SPECIALIST*, FACILITIES SECRETARY, INSTRUCTIONAL DATA SPECIALIST, PAYROLL CLERK, PERSONNEL CLERK, PURCHASING/AP CLERK, SFS SECRETARY/BKKEEPER/CLK, STUDENT SERVICES SECRETARY	245
10	ACCOUNTING CLERK TECH DEPT, ASSISTANT SUPT T&L SECRETARY, TECH DEPT SECRETARY, PERSONNEL ASSISTANT, SAFETY & SECURITY ASSISTANT, TECHNOLOGY DISPATCHER, TRANSPORTATION SECRETARY	245
11	ACCOUNTING MANAGER*, CERTIFICATION SPECIALIST, FACILITIES CLERK, SFS FINANCIAL MANAGER, INSURANCE CLERK, PAYROLL MANAGER, PERSONNEL MANAGER*	245
12	RANK 1 PARAPRO	187
13	RANK 2 PARAPRO 30 or more semester hours of post-secondary education-transcripts required, Ancilliary Examiner + \$1,500 supplement, Bilingual Parent Liaison + \$1,500 supplement, Translator + \$1,500 supplement, MIGRANT RECRUITER/TRANSLATOR + \$1,500 supplement	187
14	ELEMENTARY EXTENDED YEAR SCHOOL SECRETARY, TRANSPORTATION OFFICE CLERK (12 months - add 10%)	210
15		
16		
17	EVENTS MARKETING MANAGER	245
PREK1	PRE-K TEACHING ASSISTANT	190

\*See Compensation Handbook